

LUBAO WATER DISTRICT Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Program/Project	Object Code	PNO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/RRI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5080405002	Purchase of one (1) unit Split Type Aircon	5080405002	OGM	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	50,000.00		50,000.00	Purchase of 1 unit Split Type Aircon
5080405003	Purchase of one (1) unit of Computer Set (Desktop)- Admin	5080405003	ADMIN	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	52,000.00		52,000.00	Purchase of 1 unit Desktop
5080405003	Purchase of one (1) Laptop Computer	5080405003	ADMIN	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	55,000.00		55,000.00	Purchase of 1 unit Laptop Computer
5080405002	Purchase of one (1) Split Type Airconditioner -Admin (2HP)	5080405002	ADMIN	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	60,000.00		60,000.00	Purchase of 1 unit Split Type Aircon
5080405003	Purchase of one (1) unit of Computer Set (Desktop)	5080405003	FINANCE	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	52,000.00		52,000.00	Purchase of 1 unit Desktop
5080405003	Purchase of one (1) Laptop Computer	5080405003	FINANCE	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	55,000.00		55,000.00	Purchase of 1 unit Laptop Computer
5080405003	Purchase of one (1) unit of Computer Set (Desktop)	5080405003	COMMERCIAL	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	50,000.00		50,000.00	Purchase of 1 unit Desktop
5080404098	Construction of CMU Carport	5080404098	TECHNICAL	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	300,000.00		300,000.00	Construction of CMU Carport
5 02 03 010	Office Supplies Expenses	5020301002	All Divisions	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	30,000.00	30,000.00		Various office supplies needed by LWD
5 02 03 020	Accountable Forms	5020302000	FINANCE	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	4,328.00	4,328.00		Cost of Official Receipts and Checks needed by Finance
5 02 03 030	Non-Accountable Forms	5020303000	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	900.00	900.00		Cost of various forms
5 02 03 080	Medical, Dental & Laboratory Supplies Expenses	5020308000	All Divisions	Shopping - Others	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	132,800.00	132,800.00		Various laboratory tests
5 02 03 210	Semi-Expendable Machinery & Equipment Expenses-ICT	5020321003	All Divisions	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	75,000.00	75,000.00		Various purchase of printer
5 02 03 220	Semi-Expendable Furniture & Fixtures Expenses	5020322001	All Divisions	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	83,000.00	83,000.00		Various purchase of low value furniture & fixtures
5 02 03 090	Gasoline, Oil & Lubricants	5020309000	ADMIN	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	235,600.00	235,600.00		Various supply of fuel, oils and lubricants
5 02 03 980	Other Supplies and Materials Expenses	5020398000	All Divisions	Shopping - Others	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	86,257.04	86,257.04		Various cleaning supplies, furniture and equipments like UPS
5 02 99 020	Printing and Publication Expenses	5029902000	ADMIN	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	4,000.00	4,000.00		Cost of various photocopies/reproduction on needed by LWD
5 02 05 010	Postage & Courier Services	5020501000	ADMIN	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	17,300.00	17,300.00		Postage, delivery and courier requirements of LWD

5 02 08 020	Telephone Expenses - Mobile	5020602001	All Divisions	Renewal of Regular and Recurring Services per Appendix 37	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	162,000.00	162,000.00		Provision of Phone Lines to LWD
5 02 08 030	Internet Expenses	5020503000	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	50,400.00	50,400.00		Provision of wireless broadband and Internet expenses
5 02 08 010	Awards /Reward Expenses/Indemnities	5020801001	All Divisions	Shopping - Others	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	32,000.00	32,000.00		Cost of awards/rewards for various employees' achievements
5 02 08 010	Advertising Expense	5029901000	ADMIN	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	34,000.00	34,000.00		Cost of Tarpaeline/Billboards, streamers, newspapers, souvenir programs
5 02 08 010	Travelling Expenses - Local	5020101000	All Divisions	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	472,420.00	472,420.00		Various cost of per diems and toll gate fee
5 02 08 020	Travelling Expenses - Foreign	5020102000	OGM/BOD	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	300,000.00	300,000.00		Cost of Foreign Travel Expenses
5 02 08 040	Transportation and Delivery Expenses	5029904000	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	1,000.00	1,000.00		Cost of transportation and delivery expenses
5 02 08 010	Training Expenses	5020201002	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	607,000.00	607,000.00		Various trainings by PAWD, WEAP, PWAA and Team Building
5 02 11 010	Legal Services	5021101000	ADMIN	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	70,800.00	70,800.00		Legal fees
5 02 11 020	Auditing Services	5021102000	FINANCE	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	195,000.00	195,000.00		Audit fees
5 02 15 990	Other General Services	5021290099	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	5,000.00	5,000.00		Wages of Job Orders and other services needed by the LWD
5 02 08 050	Rent Expense	5029905003	OGM	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	7,000.00	7,000.00		Cost of rental
5 02 15 040	Repairs and Maintenance -Office Building	5021304001	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	110,000.00	110,000.00		Cost of office building repairs and maintenance
5 02 15 050	Repairs and Maintenance -Office Equipment	5021321002	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	38,000.00	38,000.00		Cost of office equipment repairs and maintenance
5 02 15 050	Repairs and Maintenance -IT Equipment & Software	5021321003	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	49,000.00	49,000.00		cost of repair and maintenance of IT Equipment & software
5 02 15 050	Repairs and Maintenance -Communication Equipment	5021321007	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	5,000.00	5,000.00		cost of repair of communication equipment
5 02 15 050	Repairs and Maintenance -Disaster, Response & Rescue Equipment	5021321009	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	4,800.00	4,800.00		Cost of repair and maintenance of Disaster Response & Rescue equipment
5 02 15 060	Repairs and Maintenance -Motor Vehicles	5021306001	Admin	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	150,000.00	150,000.00		Repairs and maintenance of motor vehicles
5 02 15 070	Repairs and Maintenance -Furniture, Fixture & Books	5021322000	Finance	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	5,000.00	5,000.00		repairs and maintenance of Furnitures, Fixture & Books
5 02 15 990	Repairs and Maintenance -Medical Dental and Laboratory Equipment	5021305011	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	9,000.00	9,000.00		Cost of medical, dental and laboratory supplies
5 02 08 030	Representation Expenses	5029903000	OGM/BOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	492,876.00	492,876.00		Costs during anniversary celebration and other Representation
5 02 08 080	Donations	5029908000	OGM	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	90,000.00	90,000.00		Donations to various organizations
5 02 15 030	Extraordinary Expenses and Miscellaneous Expenses	5021003000	OGM	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	136,600.00	136,600.00		Various Expenses received
5 02 15 010	Taxes, Duties & Licenses	5021501001	Admin	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	754,309.24	754,309.24		Various Cost of Franchise Tax, LTO, Registration, Taxes and Licenses

5 02 18 020	Fidelity Bond Premiums	5021502000	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	10,278.75	10,278.75		Cost of Fidelity bonds premiums
5 02 18 030	Insurance Expenses	5021503000	Admin.	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	23,500.00	23,500.00		Cost of Insurance
5 02 15 990	Other Maintenance and Operating Expenses -All Divisions	5028990099	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	714,000.00	714,000.00		Various Miscellaneous Expenses
TOTAL										5871189.031	5197189.031	874000	

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