

Republic of the Philippines
Lubao Water District
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions, which are authorized to be filled, at the LUBAO WATER DISTRICT in the CSC website:

[Signature]
SHARON ROSE P. GALAN
DIVISION MANAGER B

Date: March 25, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Senior Financial Planning Specialist	79	20	57,347.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	General Accounting and Budget Section
2	Senior Industrial Relations Development Officer A	80	18	46,725.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Administrative and Human Resource Section
3	Water Maintenance Man A	4	8	19,744.00	Elementary School Graduate	4 hours of relevant training	1 year of relevant experience	None Required (MC 11, s.96-Cat. III)	N/A	Customer Services Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 4, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Evelina S. Galicia
General Manager
San Nicolas I, Lubao, Pampanga
lubaowaterdistrict@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.