

Lubao Water District Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2023-001	Purchase of 1 Sports Utility Vehicle (SUV)	5060406001	OGM	Public Bidding	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	2,100,000.00	0.00	2,100,000.00	Purchase of 1 Sports Utility Vehicle
2023-002	Purchase of 1 unit Split Type Aircon	5020321002	OGM	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	42,000.00	0.00	42,000.00	Purchase of 1 unit Split Type Aircon
2023-003	Purchase of 1 unit of Computer Set(Desktop)	5020321003	Admin	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	45,000.00	0.00	45,000.00	Purchase of 1 unit of Computer Set(Desktop)
2023-004	Purchase of 1 Laptop Computer	5020321003	Admin	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	40,000.00	0.00	40,000.00	Purchase of 1 Laptop Computer
2023-005	Purchase of 1 unit Split Type Aircon for BOD room	5020321002	Admin	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	42,000.00	0.00	42,000.00	Purchase of 1 unit Split Type Aircon for BOD room
2023-006	Purchase of 1 unit of Computer Set(Desktop)	5020321003	Finance	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	45,000.00	0.00	45,000.00	Purchase of 1 unit of Computer Set(Desktop)
2023-007	Purchase of 1 Laptop Computer	5020321003	Finance	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	40,000.00	0.00	40,000.00	Purchase of 1 Laptop Computer
2023-008	Purchase of 1 unit of Computer Set(Desktop)	5020321003	Commercial	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	42,000.00	0.00	42,000.00	Purchase of 1 unit of Computer Set(Desktop)
2023-009	Constuction of CMU Carport	5060404099	Technical	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	150,000.00	0.00	150,000.00	Constuction of CMU Carport
2023-010	Pipelaving Projects in 2 remote barangays	5020901002	Technical	Public Bidding	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	650,000.00	0.00	650,000.00	Pipelaving Projects in 2 remote barangays
5 02 03 010	Office Supplies Expenses	5020301002	All Divisions	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	36,000.00	36,000.00	0.00	Various office supplies needed by Lubao Water Dis
5 02 03 020	Accountable Forms	5020302000	Finance	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	9,869.53	9,869.53	0.00	Cost of Official Receipts and checks needed by Fi
5 02 03 030	Non-Accountable Forms	5020303000	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	1,350.00	1,350.00	0.00	Cost of various forms
5 02 03 080	Medical, Dental & Laboratory Supplies Expenses	5020308000	All Divisions	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	140,500.00	140,500.00	0.00	Various Laboratory tests
5 02 03 210	Semi-Expendable Machinery & Equipment Expen	5020321003	All Divisions	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	65,000.00	65,000.00	0.00	Purchase of printer for various divisions
5 02 03 220	Semi-Expendable Furnitures & Fixtures Expenses	5020322001	All Divisions	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	37,500.00	37,500.00	0.00	Purchase of low value furnitures & fixtures
5 02 03 090	Gasolin, Oil & Lubricants	5020309000	Admin	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	112,000.00	112,000.00	0.00	Supply of Fuel, Oil & Lubricants
5 02 03 990	Other Supplies	5020399000	All Divisions	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	89,500.00	89,500.00	0.00	Various cleaning supplies, furnitures and equipments like printers
5 02 99 070	Subscription Expenses	5029907004	Admin	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	7,400.00	7,400.00	0.00	Newspaper and magazine supply
5 02 99 020	Printing and Publication Expenses	5029902000	Admin	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	6,000.00	6,000.00	0.00	Cost of various photocopies/reproduction on documents needed by the Lubao Water District
5 02 05 010	Postage & Courier Services	5020501000	Admin	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	20,400.00	20,400.00	0.00	Postage, delivery and courier requirements of Lubao Water District
5 02 05 020	Telephone Expenses - Mobile	5020502001	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	Regular Agency Fund (01000000)	151,200.00	151,200.00	0.00	Provision of Phone Lines to Lubao Water District

5 02 05 030	Internet Expenses	5020503000	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	50,400.00	50,400.00	0.00	Provision of wireless broadband and Internet expen
5 02 06 010	Awards/Reward Expenses	5020601001	All Divisions	Shopping - Others	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	10,000.00	10,000.00	0.00	Cost of awards/rewards for employees' achieve
5 02 06 030	Indemnities	5020601002	All Divisions	Shopping - Unforeseen Contingency (Sec. 52.1.a)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	14,000.00	14,000.00	0.00	Provision for emergency claims/accidents
5 02 99 010	Advertising Expense	5029901000	Admin	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	41,500.00	41,500.00	0.00	Cost of tarpauline/billboards, streamers, newspapers, souvenirs programs
5 02 01 010	Traveling expenses -Local	5020101000	All Divisions	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	536,056.00	536,056.00	0.00	Various cost of per diems and toll gate fee
5 02 99 040	Transportation and Delivery Expenses	5029904000	All Divisions	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	2,400.00	2,400.00	0.00	Cost of transportation and delivery expenses
5 02 02 010	Training Expenses	5020201002	All Divisions	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	530,000.00	530,000.00	0.00	Various trainings by Philippine Association of Water Districts, Inc., Water Environment Association of the Philippines, Inc. (WEAP).
5 02 11 010	Legal Services	5021101000	Admin	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	79,200.00	79,200.00	0.00	Legal fees
5 02 11 020	Auditing Services	5021102000	Finance	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	170,000.00	170,000.00	0.00	Audit fees
5 02 12 990	Other General Services	5021299099	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	4,000.00	4,000.00	0.00	Wages of Job Orders and other services needed by the Lubao Water District
5 02 99 050	Rent Expenses	5029905003	OGM	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	10,000.00	10,000.00	0.00	Cost of rental
5 02 13 040	Repair and Maintenance-Office Building	5021304001	All Divisions	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	55,000.00	55,000.00	0.00	Cost of office building repairs and maintenance
5 02 13 050	Repair and Maintenance-Office Equipment	5021305002	OGM/Admin	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	30,000.00	30,000.00	0.00	Cost of office equipment repairs and maintenance
5 02 13 050	Repair and Maintenance-IT Equipment & Softwar	5021305003	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	80,000.00	80,000.00	0.00	Cost of repairs and maintenance of IT Equipment & software
5 02 13 050	Repair and Maintenance-Communication Equipm	5021305007	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	5,000.00	5,000.00	0.00	Cost of repair of communication equipment
5 02 13 050	Repair and Maintenance-Disaster Response & R	5021305009	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	10,000.00	10,000.00	0.00	Cost of repair and maintenance of Disaster Response & rescue Equipment
5 02 13 060	Repair and Maintenance-Motor Vehicles	5021306001	Admin	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	150,000.00	150,000.00	0.00	Cost of repairs and maintenance of motor vehicles
5 02 13 070	Repair and Maintenance-Furnitures, Fixtures & B	5021322000	Finance	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	2,000.00	2,000.00	0.00	Cost of repairs and maintenance of Furnitures, Fixtures & Books
5 02 13 990	Repair and Maintenance-Medical, Dental And Laboratory Equipment	5021321010	All Divisions	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	10,000.00	10,000.00	0.00	Cost of repairs and maintenance of Medical, Dental and Laboratory Equipment
5 02 99 030	Representation Expenses	5029903000	OGM/BOD	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	585,556.00	585,556.00	0.00	Costs during Anniversary celebration & other representation
5 02 99 080	Donations	5029908000	OGM	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	410,000.00	410,000.00	0.00	Donations to various organizations
5 02 10 030	Extraordinary and Miscellaneous Expenses	5021003000	OGM	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	117,600.00	117,600.00	0.00	Various Receipted Expenses
5 02 15 010	Taxes, Duties & Licenses	5021501001	Admin	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	814,758.03	814,758.03	0.00	Various cost of Franchise Tax, LTO Registration, Taxes and Licenses
5 02 15 020	Fidelity Bonds Premiums	5021502000	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	10,578.75	10,578.75	0.00	Cost of Fidelity Bonds Premiums
5 02 15 030	Insurance Expenses	5021503000	Admin	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	13,000.00	13,000.00	0.00	Cost of Insurance

5 02 99 060	Membership Dues & Contributions	5029906000	Admin	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	155,000.00	155,000.00	0.00	Philippine Association of Water Districts, Inc. , CLAWD, Pampanga Association of Water Districts' Annual Dues & Contributions
5 02 99 990	Miscellaneous Expenses	5029999099	All Divisions	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	726,600.00	726,600.00	0.00	Various Miscellaneous Expenses
5 02 99 120	Directors & Committee Members' Fees	5029999099	Admin	Direct Contracting (Sec. 50)	1st - 4th Quart	1st - 4th Quar	1st - 4th Quar	1st - 4th Quar	Regular Agency Fund (01000000)	740,448.00	740,448.00	0.00	Board of Directors per diem
TOTAL										9,235,816.31	#####	3,196,000.00	

Prepared By:

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Recommending Approval


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